



SHABBINGTON PARISH COUNCIL

Minutes of Shabbington Annual Parish Council meeting held on Monday 13th May 2024

Attendees

Clrs Richard Hall (Chairman), Angie Lalanne (Vice Chairman), Miriam Boswell, Maria Millan, John Coates. Helen Spurgeon (Parish Clerk), 10 members of the public.

1. Co-option of new Parish Councillors

Richard Hall and Angie Lalanne were co-opted as our new Parish Councillors.

2. Election of Chairman

Clr Richard Hall was elected Chairman.

Clr Hall completed and signed the Chairman's Declaration of Office.

3. Election of Vice Chairman

Clr Angie Lalanne was elected Vice Chairman.

Clr Lalanne completed and signed the Vice Chairman's Declaration of Office.

4. Apologies for absence

Clr Greg Smith.

5. Declarations of interest

None.

6. Parish Council Policies

The following policies were agreed:

- Standing Orders
- Financial Risk Assessment
- Financial Regulations
- Code of Conduct
- Asset register

7. To approve the Minutes of the Parish Council meeting held on 8th April 2024.

The minutes were approved and agreed as a true record.

8. Public participation

The PCC have requested a grant towards a new dog waste bin by the church. The PCC will email the clerk with the request. **Action:** Clerk to find out the cost to install a new dog bin. The proposed location of the new dog bin was discussed.

9. Matters arising from previous Minutes

- **Failed footpath by Steam Rally field.** **Action:** Clerk to ask Colin Woolford for update.
- **Water meter outside 1 Dukes Close.** Alan Powell has reported this to Thames Water.

10. Shabbington Nature Network update.



SHABBINGTON PARISH COUNCIL

Update given at AVM.

11. Neighbourhood Policing report

No report.

12. Finance

- The payment run was approved as circulated.
- Accounts to end April 2024, as circulated, were agreed. The bank balance stands at £25,088, of which £1287 is SNN funds.
- The signatories on the bank account will need changing.

SHABBINGTON PARISH COUNCIL - PAYMENT RUN 13th May 2024			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours £302.40, office £50, phone wifi software £20	£ 372.40
RTM Landscapes	BACS	Grass cutting April	£ 374.40
M R Cross	BACS	Inv 247 grass cut play area April (1 cut plus 1 half cut as grass too wet)	£ 315.00
Eldridge Electrical	BACS	Replace lantern at Limes Way	£ 450.00
HMRC	BACS	PAYE	£ 15.03
DD payments			
Sage	DD	Payroll software	£ 9.60
		Total payments	£ 1,536.43
Receipts			
Bucks Council	DEP	Precept payment	-£ 14,500.00

13. Planning

No new planning applications were received.

14. Street lighting & street repairs

Nothing to report.

15. Millennium Field & Pond Garden

- Tessa Alexander's sons would like to donate a memorial bench to be situated on the Millennium Field.
- Painting of container at Millennium Field. **Action:** Clerk to give Paul Steven's email address to Cllr Boswell so she can contact him regarding this project.

16. Meetings

No meetings attended.

17. Items for information

- Correspondence was received regarding the conifer hedge outside the OAP bungalows on Ickford Road that has grown across the pavement to the extent it now forces people to walk near the kerb. The responsibility for cutting the hedge back needs to be determined. Rosemary Tansey will check ownership of the land. **Action:** Cllr Boswell to speak to residents of private rented bungalow. **Action:** Clerk to contact Fairhive regarding conifer hedge outside 4, 8 & 10 Ickford Road.
- It was reported that there is a fence which has come down in the rear garden of 12 Ickford Road, bordering the land owned by the Parish Council. This is a safety hazard due to the pond. Rosemary Tansey will check who owns the fence.



SHABBINGTON PARISH COUNCIL

- An update was requested as to whether woodchip can be put down on footpath no. 7 due to it being so muddy. Councillors agreed that woodchip is not suitable. The section of the path where the work is needed is privately owned. **Action:** Cllr Lalanne to research what the laws say on footpath maintenance before looking into solutions and to speak with landowners.
- The PC would like to record its thanks to Alan Powell and Richard Smith for all their hard work during their time on the PC. Perhaps a bench in the village could commemorate this.
- The River Thame Conservation Trust / Thames Water should be giving an update on capacity at the sewage works. Cllr Coates is hoping to get information on the number of houses/people it would support. This will be useful information for future development in the village.

18. Date of next meeting in the Village Hut
Monday 10th June at 7.30pm

There being no further business the Chairman closed the meeting at 8.33pm.